

SENIORS

College Application Process

NOTE: This information packet will provide you with a breakdown of what the ELHS Guidance Department is accountable for and lists the student responsibilities.

ELHS Guidance Department

- ✓ Official Transcript (this includes first transcript, mid-year, and final transcript as well as mailing costs, envelopes, etc)
- ✓ School Profile
- ✓ Secondary School Report
- ✓ School Counselor Recommendation (if required)

ELHS Student

- ✓ College application & fee (Please send 2 weeks prior to application deadline date)
- ✓ Transcript Release Form. *There is a \$3.00 charge for each college/university. Students must hand in a Transcript Release Form 2 weeks prior to the date they wish to have materials sent.*
- ✓ Request School Counselor Recommendation (if needed)
- ✓ SAT/ACT Scores sent directly from collegeboard.com or actstudent.org
- ✓ College Essay
- ✓ Teacher recommendations. *Give teachers 2 weeks notice with stamped and addressed envelopes for schools you are applying to.*
- ✓ Any other information required by the College.