

EAST LONGMEADOW PUBLIC SCHOOLS

Meadow Brook School
607 Parker Street
East Longmeadow, MA 01028

Judith Fletcher, Principal

Alaena Podmore, Assistant Principal

February 2, 2009

Dear Parent:

The East Longmeadow Public Schools will be conducting 2009-2010 Kindergarten Registration/Orientation and Kindergarten Screening for September 2009 entrance. **All children who are or will be five years of age on or before September 1, 2009** will be eligible to attend Kindergarten in September 2009.

Informational meetings for those parents who are interested in the **Full-Day Kindergarten** will be held on March 3, 2009 (snow date March 10) at Meadow Brook School at 6:30 P.M. We encourage parents who have not made a decision on Full-Day Kindergarten to attend this meeting.

Informational meetings for those parents who are interested in the **Half -Day Kindergarten** will be held on March 4, 2009 (snow date March 11) at Meadow Brook School at 6:30 P.M.

At these meetings parents will also receive information regarding the Kindergarten screening process. In order to assist us in presenting complete information and to answer any questions, we ask that you do not bring children to the informational session. You will be able to schedule an appointment for Kindergarten Screening which will be held during the week of May 4th once you submit your completed kindergarten packet. Packets may be brought to the Meadow Brook office or mailed in. Appointments can be made in person or over the telephone, once your packet is complete and received by Meadow Brook.

Also at these meetings the school nurse will provide and distribute informational forms regarding immunizations, lead testing and physical examinations required for entrance to kindergarten. At the screening you will be requested to return these forms and the school nurse will meet with you individually on the date of your child's screening.

We realize that your child's entrance into Kindergarten is the first step towards his/her formal education and sincerely would like to begin this transition smoothly to ensure success. If you have any questions, concerns, or desire further information, please feel free to contact this office.

We are looking forward to meeting you at the Kindergarten Registration/Orientation meeting.

Sincerely,
Judith Fletcher, Principal

Alaena Podmore, Assistant Principal

If you are not planning to send your child or you are sending your child to private kindergarten, please notify Meadow Brook School at 525-5470 as soon as possible.

Parent Checklist

- Application completely filled out including a check in the amount of \$265.00
- Copy of Birth Certificate attached
- Yellow Registration Form
- Parent Signature (here) _____

ONLY COMPLETED APPLICATION PACKETS WILL BE

FULL-DAY KINDERGARTEN APPLICATION Meadow Brook School (also posted on our district website)

February 2, 2009

Dear Parent/Guardian:

We are pleased to offer an all-day kindergarten program at Meadow Brook Elementary School. Each full-day kindergarten will have a developmental philosophy programmed for your child's academic, emotional, and social growth and will provide enriching, developmental experiences for children.

The program fee \$2,650 for a full year has not changed over the past four years. Calculation of a reduced fee is based on adjusted gross income, as it appears on the last line of the first page of the Federal 1040 tax form, subject to verification. We will use the same sliding scale the federal government uses. Fees are used to support the extra half-day of instruction, since only a half-day program, supported by tax dollars, is required by state law. The optional, additional half-day goes beyond what we can afford from tax dollars, but we have tried to find a way to respond to the needs of parents and children through the use of fees. The concept of using fees for extra programs has been authorized by the State Department of Education.

Applications must be postmarked **no later than April 20, 2009**. There is an application form on the back of this page along with information about our full day kindergarten program. An application fee of \$265 which is also the first payment (there are a total of 10 payments) must accompany the application. If you decide to withdraw-the application fee is non-refundable. Applications received after this date will be accepted based on available classroom enrollment.

Transportation, as per district policy, will be available for our full-day program. I strongly encourage you to enroll in our new full-day kindergarten program. There is an abundance of research showing that full-day programs enrich the lives of young students and better prepare them for the world of elementary school through high school. **Please remember, the deadline for signing up is April 20, 2009.** Please see the application for several payment options.

Sincerely,
Dr. Edward W. Costa II
Superintendent of Schools

Ms. Judith Fletcher
Principal, Meadow Brook Elementary

Full Day Kindergarten At Meadow Brook Elementary 2009-2010 School Year



East Longmeadow Public Schools is enrolling students now for next year's full-day kindergarten. Our full-day kindergarten is an educational day programmed for your child's academic, emotional, and social growth. All E.L.P.S. kindergarten teachers are state certified kindergarten teachers licensed through the Department of Education.

Purpose: Research proves that full day kindergarten better prepares students for first grade. Academic, emotional, and social skills are combined for an enriching learning experience.

Cost: The cost for the extended full day of kindergarten is \$2,650 for the year (1/2 day is free by state law). The cost analysis is \$14.72 per day / \$73.61 per week. Remember, we employ certified, highly qualified, state-licensed kindergarten teachers for your children.

Application & Fee: Parents must fill out the attached application page with the application fee of \$265. Applications will not be processed without the accompanying application fee. The application fee also serves as the first payment of kindergarten tuition (there are a total of 10 payments). **Please remember, all checks must be made out to the East Longmeadow Public Schools.**

Payments: The total cost of full day kindergarten tuition is \$2,650.

- a. Full Amount Payment Discount: \$2,252.00. There is a 5% discount for parents who pay the entire amount-, which means your cost is only \$2,517, minus the application fee (\$265) = **\$2,252.00**, full amount due by August 15.
- b. Monthly payments: For parents wanting a payment plan, we will accept ten payments:
Application fee (\$265) is actually the first payment. The remaining 9 month payment schedule is: August 15 = \$265, September 15 = \$265, October 15=\$265, November 15=\$265, December 15=\$265, January 15=\$265, February 15=\$265, March 15=\$265, and the final payment is April 15=\$265.
- c. **All payments (other than the initial application fee) may be made online at www.eastlongmeadowma.gov (school online payments)**

Full Day Kindergarten At Meadow Brook Elementary 2009-2010 School Year



Application 2009-2010

STUDENT'S NAME: _____

PARENT / GUARDIAN NAME: _____

ADDRESS: _____

HOME PHONE NUMBER: _____

WORK PHONE NUMBER: _____

CELL PHONE NUMBER: _____

APPLICATION FEE:

- a. An application fee of \$265 must accompany this application. Any application received without the fee will be returned and not enrolled. The application fee also serves as the first tuition payment (there are a total of 10 payments). If you decide to withdraw, the application fee is non-refundable.
- b. If you think you are eligible for a reduced fee because of financial hardship, please request the Kindergarten Fee Assistance Application at the Meadow Brook School principal's office.
- c. Please pay with checks or money orders. No cash please. Your cancelled check is your receipt of payment. **Please make checks out to: East Longmeadow Public Schools.**
- d. Please pay your monthly fees on time. This past year we had many late payments. Your fees pay the salaries and rooms for the kindergarten program. Late payments will be collected in small claims court and all school attorney fees will be charged to the parent.
- e. Review Parent Checklist on page 1.

This application must be returned to:

Meadow Brook Elementary School
FULL-DAY KINDERGARTEN
607 Parker Street
East Longmeadow, MA 01028

All applications must be postmarked by **April 20, 2009**

Meadow Brook School

Parent Checklist-Half Day Kindergarten

- Copy of Birth Certificate attached
- Yellow Registration Form
- Parent Signature (sign here) _____

ONLY COMPLETED APPLICATION PACKETS WILL BE ACCEPTED